



How to Be a Successful Online Student

Sara Gilbert

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According to the National Center for Education Statistics more than 85% of public universities offer non-residential “distance learning” courses, degrees, or career credentials. New virtual training institutes pop up every day with convenient online career certification options in business, computers, e-commerce, financial services, and health services.

Most books on distance learning merely list accredited colleges and universities offering degrees and certifications. *How to Be a Successful Online Student* provides the nuts and bolts of how distance learning really works and shows readers how to fully exploit online learning tools, opportunities, and resources, including:

- Expert advice on which subjects are perfect for online study
- The essential tools needed including hardware and software
- Advice on how to become a cracker-jack cyber student with tips on setting up an independent study schedule and sticking with it
- How to combine online learning with traditional classes

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